

Instruction for teachers

1. **Sing up**
2. go to the tab **instructor**
3. Click on **course manager** then click the tab **Add New Course**.
4. Fill the form
 - i. **Course title**
e.g; Pure Math-P1-9709
 - ii. **Short Description**
e.g; Online tutoring/Coaching/Teaching of Cambridge University Course Math P1-9709 AS Level Subject.
 - iii. **Description**
e.g; Torus offers tutoring/Coaching/Teaching of AS Pure Math P1-9709 (Cambridge University) Online Course. It is interactive online study of topics such as Geometry, Algebra, Calculus and Trigonometry.
 - iv. **Category***
Select one of the category mentioned in drop down menu
e.g; A Level-GCE \longrightarrow Mechanics P4
5. **Select Level** \longrightarrow Advance
6. **Language** \longrightarrow English
7. **Requirement:**
Mansion the requirements for the students about the subject, who can study this subject
8. **Out comes:** Mansion the out come of the whole course.
9. **Pricing:**
 - i. **Inquiry Base Session.** This will charge per lesson
O Level (GCSE or IGCSE) @3000 per hour
A Levels (Cambridge/Edexcel)@35000/h
 - ii. **Regular Package (8 Lessons in a month)**
 - a. O Levels @ 20000
 - b. A Levels @ 25000
 - iii. **Standard Package (12 lessons in a month)**
 - a. O Levels @ 25000
 - b. A Levels @ 31200

iv. **Fast Track**

- a. O Levels @ 33600
- b. A Levels @ 41600

v. **Exam Prep (Students must have covered Whole syllabus)**

- a. O Levels @ 25000 (12 classes in a month)
 - b. A Levels @ 31200 (12 classes in a month)
- OR**
- a. O Levels @ 33600 (16 classes in a month)
 - b. A Levels @ 41600 (16 classes in a month)

Select one of the above package or Select all the packages after pressing “Enter”. (One can select more than one package so that parents and students have the option for selecting the package).

10. **Media**

- a. **Course over view Provider.** Share a video about your course
- b. **Couse over view URL:** share a video demo lesson for the parents and students
- c. **Course over view thumbnail.** “ you can contact admin for the thumbnail”

11. **Seo**

a. **Meta Key words**

e.g; online Tutoring of AS math P1-9709, Online coaching of Math AS Cambridge University Course.

b. **Meta description**

Torus is offering online interactive Cambridge University Course-Pure Math-P1-9709, which will help to improve skills in A Level.

Finish: Press **Submit** button to save the changes

Curriculum

Click on the button

i. **Add new lessons**

Appears new window showing you **title of topic**. Then write the title then click submit.

Click on button **Add a lesson-** then appears a window having different options, one of the option will be **Lesson title**. Type lesson title with little description of lesson. If u keep this as free then student can see it on lessons. By Following a similar method complete curriculum.

Finally go finish button and submit to save the course.